User Guide: How to Access Reliance Virtual Workplace

Login into Virtual Workspace, https://mywfh.ril.com, using RIL Pass Mobile App & Citrix Receiver

Welcome to the simple, secure way
to connect on any device, anywhere.

Prerequisites

- **Browser** : Google Chrome latest version [Recommended]
- **RIL-PASS Token** : RIL-PASS Mobile App is required when MYWFH Citrix is accessed outside the RIL Network
- **Web Address** :
  1. To Configure RIL-PASS APP → https://rpass.ril.com/auth/login
  2. To access Virtual Desktops → https://mywfh.ril.com
- **Get your credentials** :

  Get your **user name** and **password** from GETIT.

  Token ID generation steps are mentioned in this document

  Username : [Domain ID]

  Password : [**********]

  Token ID : [******] (**RIL-PASS** Mobile App **Token** generated on your Mobile)
- **Network Connection** : Minimum internet bandwidth require 200Kbps, Recommended is 1 Mbps broadband
- **Citrix Receiver Version** : Minimum Citrix Receiver 4.9, Recommended version is Workspace App 1912
- **Don’ts** : Do not access one Virtual Desktop inside another virtual desktop.

Step by Step Guide to activate Two Factor Authentication and login to Citrix portal

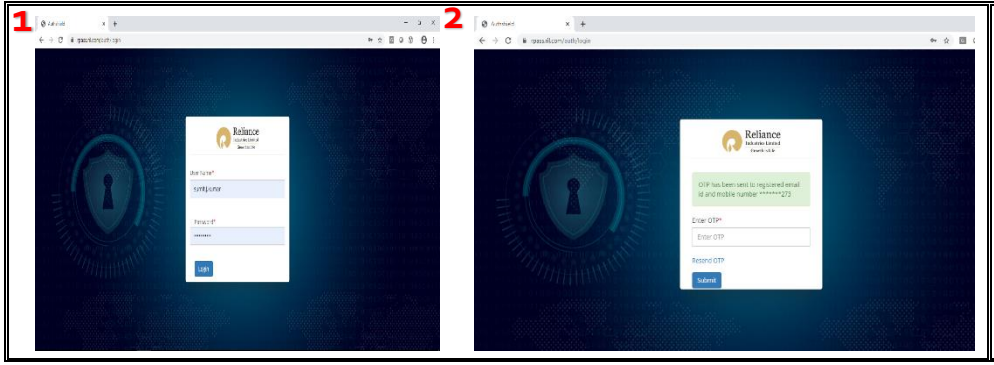
Activating Two Factor Authentication (2FA) for Citrix

This is a two (2) step self-provisioning process. Please follow the steps mentioned below to complete the activity:

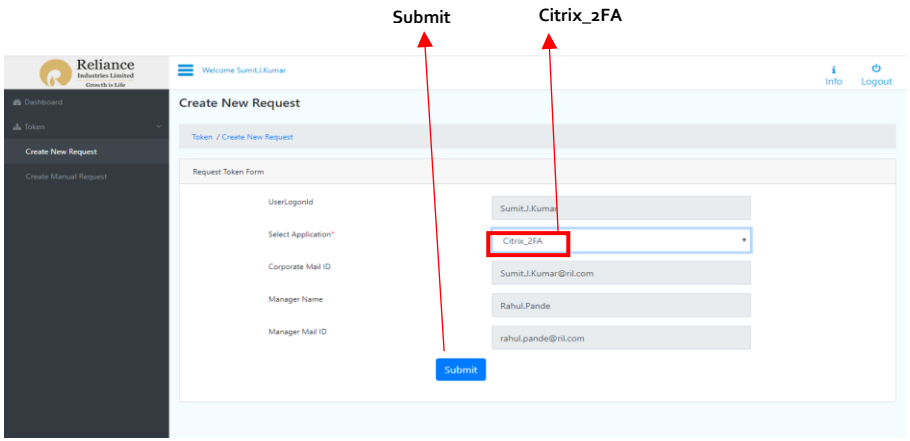
Step 1: Install "RIL Pass" App from Google Play Store / App Store (iOS) on your mobile.

1. **Go to the** Google Play Store (Android) / App Store (iOS) of your mobile and type the "**RIL Pass**" on the search bar and then click to **install.**
2. And click **"Allow"** to all the required permissions during the app installation.

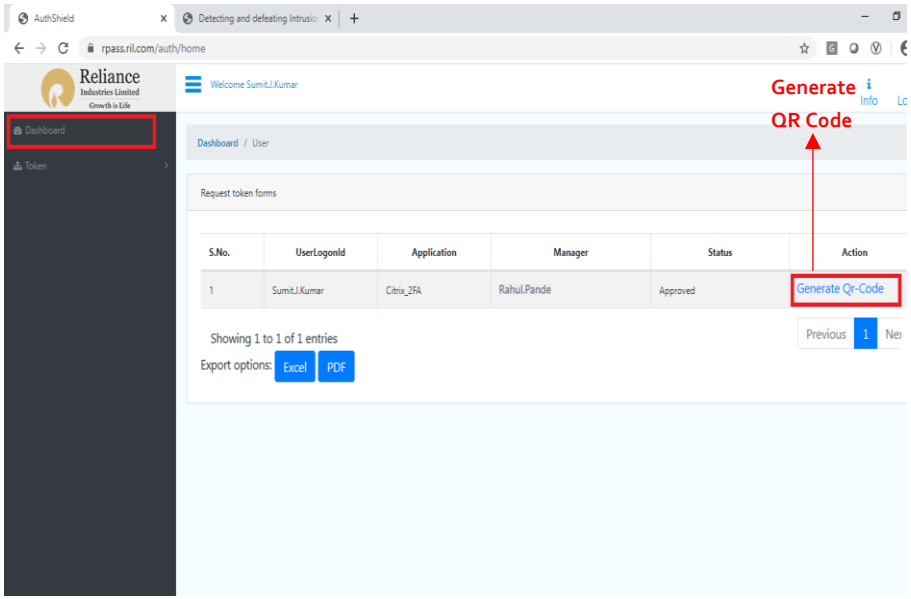
Step 2 : Login to URL: https://rpass.ril.com/auth/login to enable RIL authenticator.



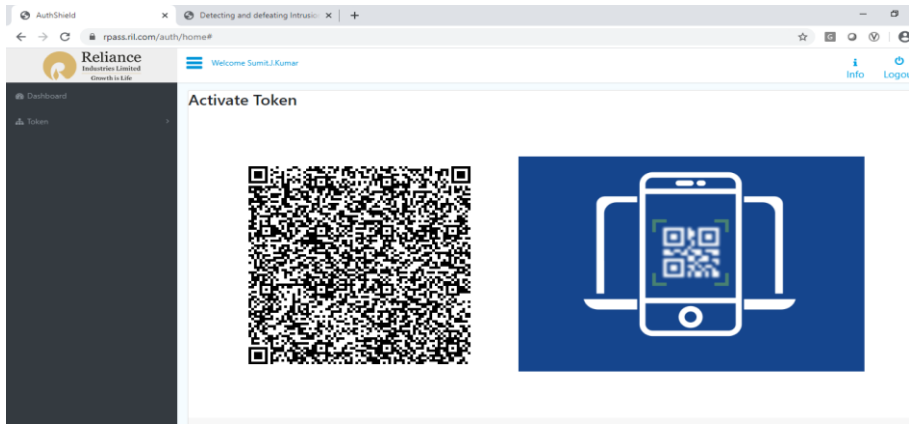
1. Onto your laptop/PC, open **Google Chrome (preferably)** and enter *https://rpass.ril.com/auth/login* and e**nter Domain credentials onto your login screen.**
2. Once you've entered your AD credentials, you'll **receive an OTP** onto your **registered mobile number**, (Keep this mobile handy with you at the time of activation) and **your official RIL Email ID** too.



3. After the **OTP** is authenticated, select application from the drop down, **"Citrix-2FA"** and verify the other details in the activation form. Then, click the **"Submit"** button**.**

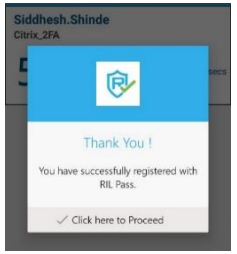


4. On the left, select "**Dashboard**" and click on "**Generate QR Code**".
5. Open your RILPass mobile app as directed in Step 1 and follow Step 6 to scan the QR code.



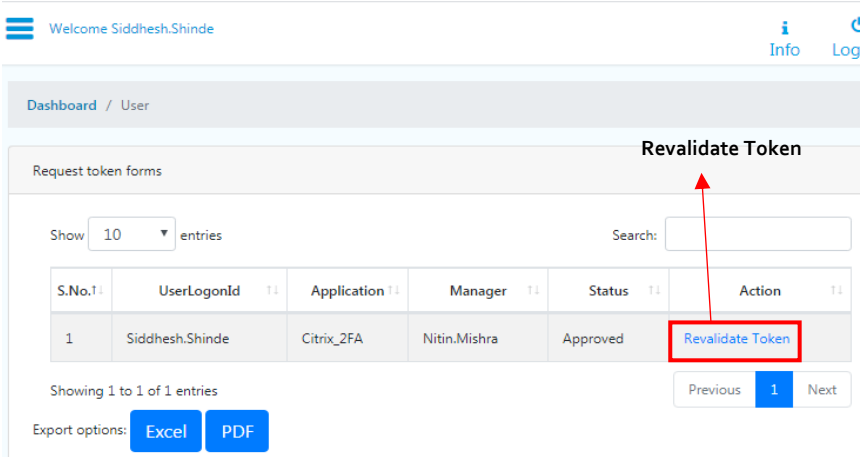
6. Kindly scan the QR Code using your **RIL Pass** mobile app and it will automatically scan the QR code and you'll receive the **Token** on your **RIL Pass** App as shown below.

NOW YOU'RE DONE WITH THE ACTIVATION.



Congratulations!!! Now you're done with the 2FA activation

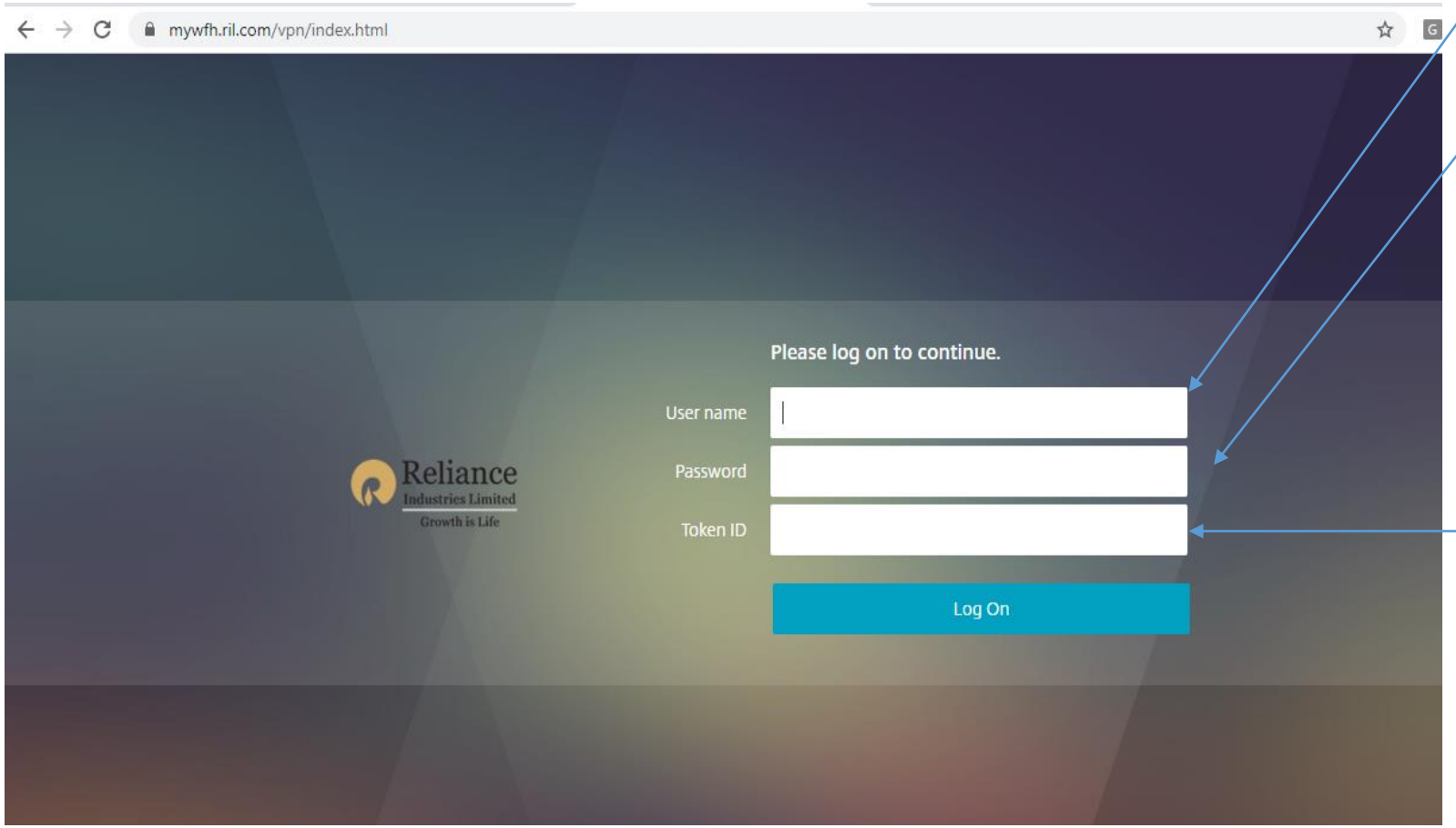
Step 3: In case your current RIL-Pass token is not working & phone lost/stolen/changed, then you can re-validate the token from the Dashboard. Follow the below step.



1. Remove the existing app and **re-install** the RIL Pass in your current mobile / again install RIL Pass app as per step 1.
2. Login to https://rpass.ril.com/auth/login then click on "**Dashboard**" then "**Revalidate Token**" (as shown in the picture).Finally, click on "**Generate QR Code**" and scan the QR code using the RIL Pass mobile app as mentioned in point 5 and 6 in Step 2.

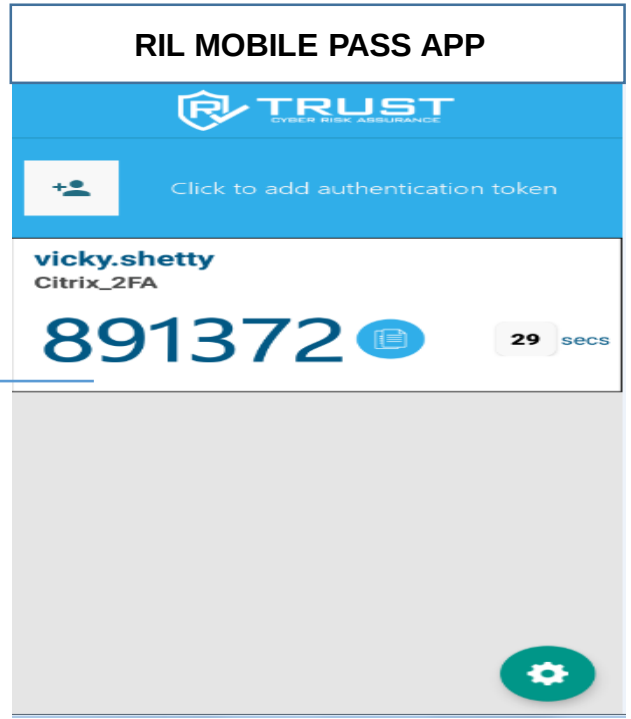
User Actions

Visit https://mywfh.ril.com (Citrix) and provide your credentials to login With **Token ID** generated in **RIL-Pass Mobile Application**. You would Need **Citrix Receiver** to access publish Virtual Desktop & App, follow the next slides for same.



RIL Domain ID

Domain Password



STEP 2 :Installing Citrix Receiver on Windows

- Open your web browser and navigate to Citrix
- Click on Download Citrix Workspace App for Windows CLICK HERE.

Citrix Workspace app 1912 LTSR for Windows

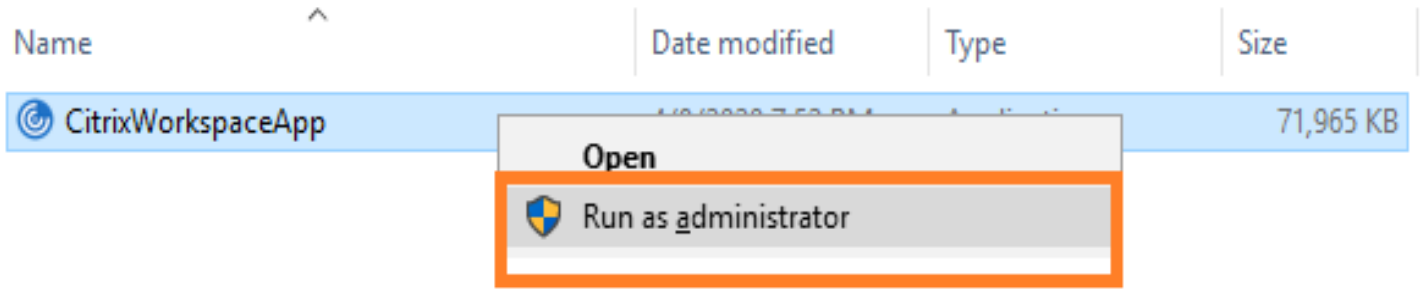
Release Date: Mar 24, 2020

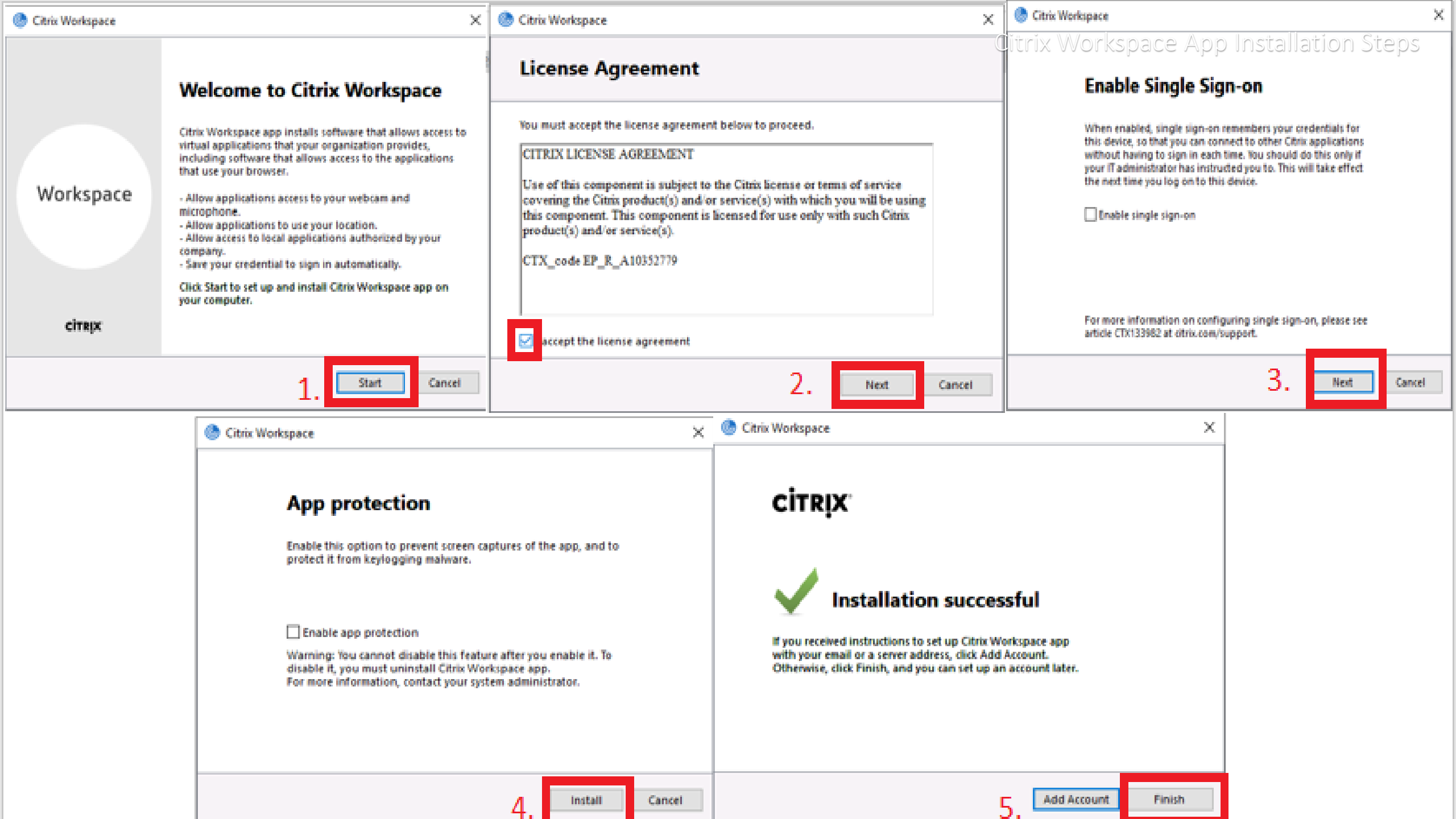
Compatible with
Windows 10, 8.1, 7, 2008R2, Thin PC as well as Windows Server 2016, 2012, 2012R2 and 2019.

Download Citrix Workspace app for Windows
(70.2 MB - .exe)

Version: 19.12.0.119 (1912)

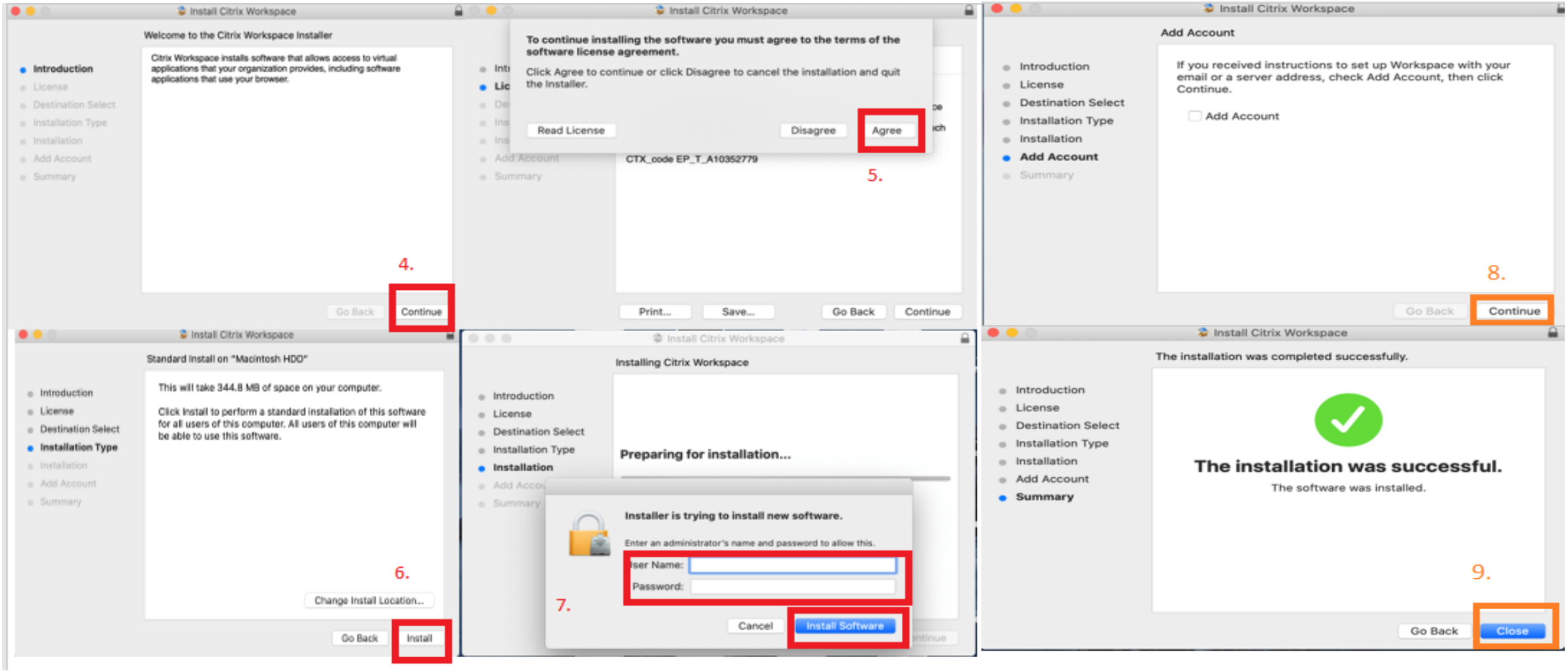
- Right-click the **Citrix Workspace App executable** and select **Run as Administrator**




Citrix Workspace App Installation Steps
Citrix Workspace
Welcome to Citrix Workspace
Workspace
Citrix Workspace app installs software that allows access to virtual applications that your organization provides, including software that allows access to the applications that use your browser.
- Allow applications access to your webcam and microphone.
- Allow applications to use your location.
- Allow access to local applications authorized by your company.
- Save your credential to sign in automatically.
Click Start to set up and install Citrix Workspace app on your computer.
CITRIX
1.
Start
Cancel
Citrix Workspace
License Agreement
You must accept the license agreement below to proceed.
CITRIX LICENSE AGREEMENT
Use of this component is subject to the Citrix license or terms of service covering the Citrix product(s) and/or service(s) with which you will be using this component. This component is licensed for use only with such Citrix product(s) and/or service(s).
CTX_code EP_R_A10352779
accept the license agreement
2.
Next
Cancel
Citrix Workspace
Enable Single Sign-on
When enabled, single sign-on remembers your credentials for this device, so that you can connect to other Citrix applications without having to sign in each time. You should do this only if your IT administrator has instructed you to. This will take effect the next time you log on to this device.
Enable single sign-on
For more information on configuring single sign-on, please see article CTX133982 at citrix.com/support.
3.
Next
Cancel
Citrix Workspace
App protection
Enable this option to prevent screen captures of the app, and to protect it from keylogging malware.
Enable app protection
Warning: You cannot disable this feature after you enable it. To disable it, you must uninstall Citrix Workspace app.
For more information, contact your system administrator.
4.
Install
Cancel
Citrix Workspace
CITRIX
Installation successful
If you received instructions to set up Citrix Workspace app with your email or a server address, click Add Account.
Otherwise, click Finish, and you can set up an account later.
5.
Add Account
Finish

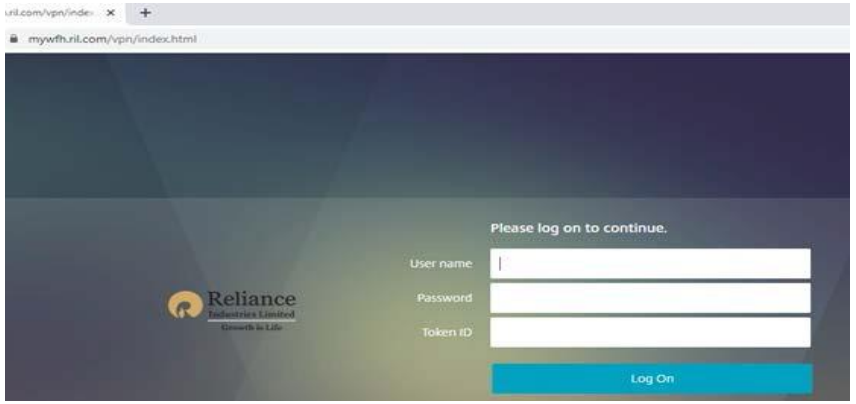
Installing Citrix Receiver on MAC

- Open your web browser and navigate to Citrix
- Click on Download Citrix Workspace App for MAC CLICK HERE.



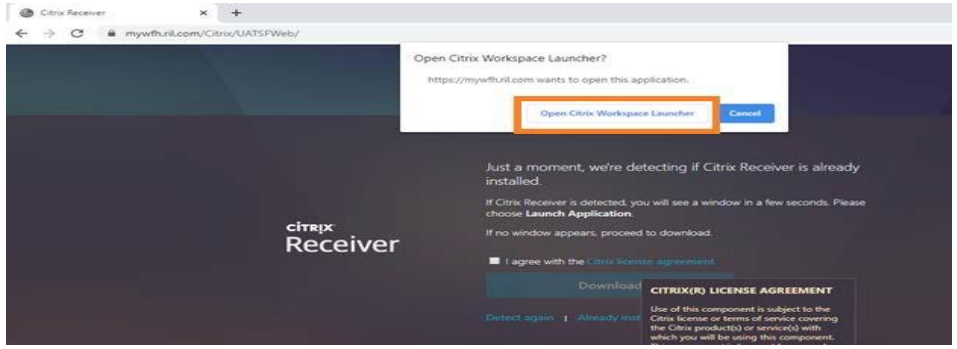
Login Process

1. Login: Go to your Browser and
   type https://mywfh.ril.com.
   Enter Domain id password and RIL Pass Token

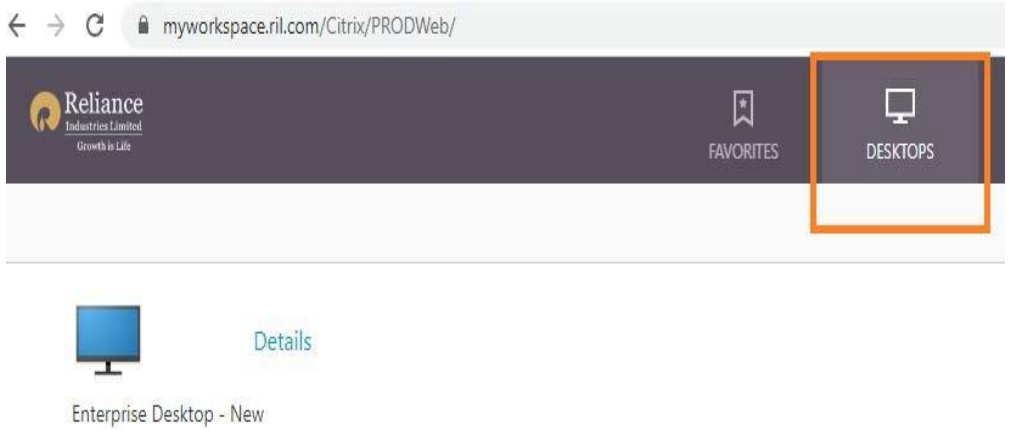


2. Click on **Detect Receiver**

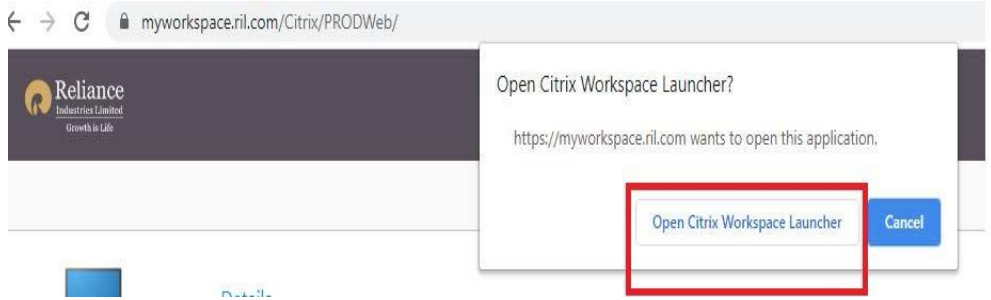
3. Click on **Open Citrix Workspace Launcher**



4. **Desktop tab:** To launch, simply click on the icon.



5. Click on **Citrix Workspace Launcher**

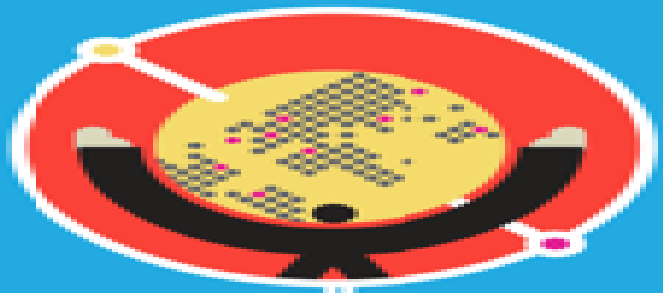


CITRIX

Reliance Industries Limited

You can access everything you need, from anywhere.

It's easy to get started. Simply download Citrix Workspace app — your one-stop-shop for all your apps and desktops.



Whether you're in the office...

On the road...

Visiting a client...

Or even at home...

Have questions or need help?
Contact the IT team

getit@ril.com

022-7967-4357